

THE
SOUTHERN BANK
COMPANY

SWITCH KIT



Switching banks is as easy as 1... 2... 3....

We will help you every step of the way!



Prepare

1. Open your new checking account with the Southern Bank Company
2. Balance your old checking account
3. List all your automatic payments and withdrawals from your old account



Switch

1. Fill out switch forms for all your automatic deposits and withdrawals
2. Fax or mail your forms to the appropriate companies
3. If you are unsure about how to switch an automatic payment or withdrawal, ask one of our customer service specialists to help



Close

1. Verify that all automatic payments and withdrawals have started to your new account
2. Close your old checking account

Congratulations!

Welcome!

Your Personal Information

1. Your customer service specialist is:

_____ at the
_____ branch

2. For your records:

Your new account number is:

Your ABA routing number is: 262285663

3. The Branch address is:

4. The Branch phone number is:

5. The website address is:

<https://sobanco.com>

6. The 24 hour balance information:

1.800.535.4636

Did you know?

... your **ABA Routing Number** is the first group of nine numbers found at the bottom of a check.

... your **checking account number** is normally the second set of numbers on the bottom of the check. Your account with The Southern Bank Company may begin with a 01, 02, 03, or 05. This will identify the branch where your account was opened.

... **Automatic Deposits** are recurring payments automatically deposited into your account on a regular basis (i.e. payroll, social security, alimony, dividends, or disability payments).

... **The Southern Bank Company** may be able to help you find the address or fax number for a company which you need to contact.

Direct Deposit Authorization

Notification of direct deposit change

Company or Employer _____

Address _____

City, State _____ Zip _____

Phone Number _____

Employee ID _____

Effective immediately please deposit the net amount of my check to my account at The Southern Bank Company. I authorize _____ (company) to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Routing Number: 262285663

___ Checking Account _____

or

___ Savings Account _____

Signature _____ Date _____

Name _____

Address _____

City, State _____ Zip _____

Phone Number _____

Use this form to change your direct deposit to your new account.

___ Payroll

___ Social Security

___ Investments

___ Retirement

Social Security Address and Phone Number:

204 Enterprise Drive

Gadsden, AL 35904-8307

Gadsden Phone: 1.877.316.4418

1.800.772.1213

VA Phone Number:

Gadsden Office: 256.549.5458

Fort Payne 256.845.8572

Automatic Withdrawal Authorization

Company or Employer _____
Address _____
City, State _____ Zip _____
Phone Number _____

Effective immediately please change my automatic withdrawal from the following account:

(Bank Name) _____ (Old Account)
(Routing Number) _____
(Account Number) _____

Please make future automatic withdrawals from

(New Account) The Southern Bank Company
Routing Number: 262285663 Account Number _____

This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.

Signature _____ Date _____
Name _____
Address _____
City, State _____ Zip _____
Phone Number _____

Tracking Sheet

Direct Deposits

<i>Company name and phone number</i>	<i>Date contacted</i>	<i>Date verified</i>

Automatic Deductions

<i>Company name and phone number</i>	<i>Date contacted</i>	<i>Date verified</i>

Congratulations!

It is now safe to close your old checking account. We are happy to have the opportunity to help you with all your banking needs. We are sure that you will love the difference that our people make at The Southern Bank Company.

Account Closure Authorization

To whom it may concern:

Financial institution _____

Address _____

City, State _____ Zip _____

Please close my account:

Account number _____

Primary owner _____

Address _____

City, State _____ Zip _____

Please send the remaining amount to:

My new account at The Southern Bank Company

Routing Number 262285663 Account Number _____

or

Forward me a check to my home address, listed below

Primary signature _____ Date _____

Joint signature _____

Address _____

City, State _____ Zip _____

Phone number _____